

The regular meeting of the Village of Cedar Rock was held at Cedar Rock Country Club on January 21st, 2025, beginning at 11:30 a.m.

Call to Order: Mayor Bob Floyd called the meeting to order at 11:30 a.m.

Attendance: Present were Mayor Bob Floyd, Mike McClinton, Mike Shows, Pamela Mayberry, Ernie McAteer, Josh Anthony, and Daniel Odom.

Adoption of Agenda: Pamela Mayberry requested that Griffiths Security be added to the agenda as old business. Josh Anthony made a motion to approve the agenda with the addition, Ernie McAteer Seconded, Agenda approved.

Approval of Minutes: Pamela Mayberry made a motion to approve the minutes with an edit to add Josh Anthony to the attendance, Mike McClinton Seconded, motion approved.

Committee Reports

Administrative: Pam Mayberry provided an administrative update to the Village Council. The Village contacts were updated with new contact information for Councilmen McClinton and Anthony. An email was sent out to village residents regarding the new debris pickup schedule and services to be provided by Diversified Landscaping, LLC. Several members of the Village expressed thankfulness and had a few questions regarding the service. Nelson Brookshire provided notice to Pam Mayberry and Council that the Village's Firewise renewal plan had been approved.

Finance: Daniel Odom informed the Council that all items with regard to the financial report are in good standing and are tracking accordingly with the fiscal year progression, with the exception of Hurricane Helene expenditures. Current cash on hand is \$262,828.53. Cash investments total \$400,000.00 and pending payments stand at \$4,600.00. Mr. Odom also apprised council that budget amendments to reconcile the current budget with the actual amounts from the previous year had been executed and were reflected in the new financial statements.

Transportation: Ernie McAteer provided a transportation update. Mr. McAteer informed Mr. Odom to anticipate the utilities bill to be higher for the month of December due to increased lighting during the holiday season. Mr. McAteer also informed Council that the heater in the guard house needs to be kept running on low during the winter season. Mr. McAteer also informed the council that Tyler Sime with Diversified Landscaping would be making another round of leaf pickup. Mr. McAteer also provided an update on the yearly fireworks show. There is a scheduling conflict with the date of the 5th of July, which is the normal date. Dates available are July 2nd or July 6th. The price of \$9,000.00 will be the same. Mr. Floyd suggested Sunday July 6th. Members of Council agreed. Mr. McAteer informed Council that other vendors have been checked and prices are nearly double. The rain date will be Labor Day due to availability. Mr. McAteer asked Mr. Odom if invoices were in for Transportation work. Mr. Odom

informed Mr. McAteer that the only invoices received thus far were for immediate work after Hurricane Helene.

Code Enforcement: No new updates.

Planning Board: No new updates.

Staff Report: Mr. Odom provided the Administrative Staff Report for the Village. Mr. Odom began with requested board actions: **Budget Amendment 2025-5.** Mr. Odom recommended a budget amendment to move \$20,000.00 from “Non-ARP/SLFRF Solid Waste Management” to “Transportation – Road and ROW Maintenance”. Mr. Odom explained that this budget amendment will allocate sufficient funds to “Transportation - Road and ROW Maintenance” to cover backlogged Hurricane Helene expenses and regular maintenance expenses through Q3 of the current fiscal year. Mike McClinton made a motion to approve the budget amendment as presented. Josh Anthony seconded; motion approved unanimously.

Professional Engineering Services Agreement: Mr. Odom informed council that this item would be delayed to the February meeting due to requested agreement edits sent to West Consultants. Mr. Odom provided an update on debris removal, informing council that all hazardous tree removal has been completed and would be submitted to FEMA for approval and reimbursement. Mr. Odom shared the final Volkert engineering report with council, and commented that it was similar to the West Consultants report and that the status of each culvert, reported by Volkert, was as expected. Mr. Odom provided an update on work with FEMA, informing Council that the Village had been assigned a new FEMA Project Manager, which he felt was a positive change. Mr. Odom also informed the council that he had asked Tyler Sime to remove leaves and branches from the Culvert Entrances in preparation for FEMA Site Inspections. Mr. Odom provided an update to the Village Council regarding BRIC Applications, sharing that they would have a decision from the preliminary selection board on January 24th. Mr. Odom shared that he felt the Village had put together good applications, and that even if they weren’t selected to compete in this round of funding, there would be other opportunities due to Hurricane Helene. Finally, Mr. Odom shared that he had initiated conversations with NC Forestry Service regarding Timber Load management. Pam Mayberry stated that she was interested in small fire roads on the mountain cleaned up by NC Forestry Service. Mr. Shows asked to confirm that the conservation easement was the property in question, which Mr. Odom confirmed. Mr. Floyd shared that he was surprised to only see one Culvert defined as critical in the engineering report, when several others have been defined as critical in other reports. Mr. Odom explained that this is largely due to different methodologies used by engineering firms to define critical. Mr. Floyd asked if the difference in terminology could reduce funding opportunities. Mr. Odom shared that he did not believe that would have a large impact, especially with FEMA PA funding.

Old Business:

- **CRCC Waste Disposal Fee:** Council invited Mr. Howard Edwards to provide clarity on the Waste Disposal Fee charged to the Village by the Country Club. Mr. Edwards shared that while all other residents of the Village receive waste disposal services provided by the Village, the Country Club does not. The Council originally used the waste disposal fee to provide the Country Club with a similar monetary benefit as is provided to Village residents through disposal services provided. Mrs. Mayberry stated that she agrees with an equal service being provided to the Club, but that a contract should be in place so all stakeholders are aware of the terms of the agreement

between the Village and the Club, and the reasoning for the agreement. Mrs. Mayberry shared that past minutes state that the Village committed to paying the Country Club for their pro-rata share of garbage collection. The total pro-rata share per year was \$1,146.00. Mrs. Mayberry stated that a calculation would need to be made to determine the accurate pro-rata share currently and a new agreement be documented. She shared that this agreement could be either between the Village and Republic Services to cover the Country Club, or the Village and the Country Club directly. Mr. McAteer asked if this agreement could be negotiated with Republic Services going into the next contract, and suggested discussing this with Republic Services at the next council meeting. Mrs. Mayberry proposed at some point a final contract with either party to outline the technical details of the agreement for waste disposal. Mr. Floyd shared that he would invite the account representative of Republic Services to the next meeting to discuss potentially covering the dumpster cost for the Club. Mr. Odom suggested that this conversation and ultimate decision be made prior to June so the new expenses could be accounted for in budget planning. Mrs. Mayberry stated that the Village should also have contracts for the office space utilized with the Club for clarity and for operational continuity if the club was to be sold, and for any other agreements regularly paid by the Village.

- **Griffith's Security:** Mrs. Mayberry asked that Griffith's Security be added to the agenda. Mrs. Mayberry stated that patrols were begun on a trial basis in February, but there was never a contract put in place for continual service. She stated that the Village only has a one page proposal, and no contract agreement. Mrs. Mayberry requested that a formal contract be made between Griffith's Security and the Village to ensure that terms and conditions are clear. Mr. McClinton asked who would be paying for the security service. Council discussed whether or not a formal agreement and motion were made to continue the service. Mr. Shows stated that he recalled the council agreeing to move forward on a full time basis, to which Mr. McAteer agreed. Mrs. Mayberry proposed that a formal agreement be made within the next 2 months to clarify the patrols, cost, etc. Mr. McAteer suggested that potentially, home checks could be made via special request by residents planning to vacation, etc.

New Business:

- **NCCMT Capital Management Trust Government Portfolio – CD Alternative:** Mr. Odom presented a recommendation to transfer funds from one of the Village's two existing Certificates of Deposits with a value of \$200,000.00. Mr. Odom informed council that he had worked with the Village's Finance Team to find an investment instrument that would provide the Village with the necessary liquidity to potentially assist in cash-flowing Hurricane Helene related projects. Mr. Odom added that even with the added liquidity provided by NCCMT, the Village may still have to seek alternative financing to cash-flow Hurricane recovery projects, in order to maintain a healthy fund balance. Mr. McClinton asked what the current interest rate is for NCCMT. Mr. Odom stated that the current interest rate is around 4%, but generally the fund maintains a market rate of return comparable to private investment options of similar structure. Mr. Floyd clarified that the CD will mature February 1st. Mrs. Mayberry asked if that moving the money would mean we could use it as needed, and Mr. Odom and Mr. Floyd confirmed. Mr. Floyd informed council that the second CD of \$200,000.00 matures in August of 2025, and recommended that it should be transferred as well. Mr. McAteer asked if the transfer would include both the principal

and interest earned, and Mr. Odom confirmed this to be correct. Council approved the transfer by consensus.

Kings Creek VFD: Chief Burks provided an update on operations at Kings Creek VFD. Chief Burks advised council that response times are down, and that the department is seeking grants for various equipment.

Public Comment: None

Adjournment: Council Adjourned at 12:20 p.m.



2/20/2025